



केन्द्रीय माध्यमिक शिक्षा बोर्ड

क्षेत्रीय कार्यालय – देहरादून (उत्तराखण्ड)

Central Board Of Secondary Education

Regional Office – Dehradun (Uttarakhand)



F. CBSE/RO/DDN/PA-RES.ANL/CAT-A/CS/2020

Dt. 18/12/2020

**THE PRINCIPAL (81589)
CANTERBURY BELLS SCHOOL
LACHHIWALA & NAGAL, JWALAPUR, DOODHLI ROAD
DEHRADUN, UK - 248140**

SUB: Academic Performance of the school on the basis of Result 2019-20 – ‘A REVIEW AND MEASURE FOR IMPROVEMENT’ – Reg.

Sir / Madam,

The Central Board of Secondary Education is committed to provide a stress free learning environment in the heterogeneous clientele of its institutions and to ensure equity and excellence. The prime objective of the Board is to act as the Nodal Agency for the affiliated educational institutions for overall development of the Education System. The Board has emerged as one of the pioneers in the field of school education and has taken some major initiatives and reforms in teaching methodology and assessment. On having established in 1929, over the year of its journey of 91 years, at present, the Board has around 24359 affiliated schools across the country including more than 250 schools in 27 Foreign Countries.

In order to ensure imparting of quality education and overall development of the children, this office has interacted with the Principal / Head of Institutions by means of Letters, Circulars, Advisory, Meetings, etc. from time to time. Owing to the needs and necessities required for academic excellence, the Board has been conducting various Training / Workshop and Capacity Building Programmes through its Centre of Excellence. Needless to say that the Board, alongwith its affiliated institutions is squarely involved in providing all possible support to the students and teachers for better academic results.

As a measure to improve the Academic Results, this office has reviewed the performance of your school on the basis of Board Result - 2020 vis-à-vis in comparison to the results achieved during the last two Academic Sessions i.e., 2019 and 2018. The Categorization has been done based on overall Pass Percentage of the school, as under:-

CAT-A : 80% - 100%; CAT-B : 61% - 79%; CAT - C : 41% - 60%; CAT-D : 33% - 40%; CAT-E : < 33%

It is good to see that your school has achieved good academic results in the Board Examinations - 2020 (Mains & Comptt.) and is showing constant progress under your guidance. Accordingly, keeping in view the academic performance, your school has been categorized as **Category - A** :-

Year	Class - X			Class - XII		
	NoC	Pass	Pass%	NoC	Pass	Pass%
2019 - 2020	68	56	82%	60	56	93%
2018 - 2019	68	50	74%	73	49	67%
2017 - 2018	55	37	67%	62	47	76%

This practice of analyzing the trend of Academic Performance of the schools on the basis of Board Results and sharing the same with the schools, thereof, is being carried out only by the Regional Office - Dehradun with a view that the schools shall take note of their academic performance and take necessary steps, accordingly.

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Subsequently, being an experienced Principal of a reputed school of the district, it is also desired that you should take the initiative to help grooming the low performing schools of vicinity and guide them, so that they can also strive hard to give good results in coming years.

The provisions contained in the CBSE Bye Laws be followed scrupulously to ensure quality of teaching and enhancing the academics. Besides, you are also requested to adhere to the letters / circulars / communications issued by the Board as well as this office in the past and to be issued in future from time to time. Further, utmost care should be taken of the student's interest in terms of their overall growth including safety and security especially of the Girl Child.

Besides, the following points may also be noted for information and needful :-

1. **Country Toppers** - The Country Toppers for 3 consecutive years i.e., 2016-17, 2017-18 and 2018-19 have emerged from RO-Dehradun. For the Academic Year 2019-20, the Board has not declared the List of Country Toppers for Class-X/XII due to the COVID-19 pandemic. However, the schools shall make all efforts to impart quality education, so as to maintain best result along with Country Toppers and ensure that the Toppers shall once again be from RO-Dehradun.
2. **Procedure of Communication** - This office has issued guidelines and instructions from time to time with regard to the system / procedure of communication to be opted by the affiliated schools while making communications with this office or the Board. Schools must ensure adhering to the laid down system / procedure. The schools shall also get its latest contact details updated at this office end. The telephone directory of RO-Dehradun has already been shared with all the schools in recent past. Schools to invariably use the email id XXXXXX@cbseshiksha.in for all official communication. In this context, the Principals / Head of Institutions are requested to brief / guide the concerned staff dealing with correspondences with the Board to send clear communication, completed in all respect in order to enable this office to take a speedy action for one time disposal.
3. **Examination and related activities** - Special attention be given on smooth and fair conduct of Board Examinations; Relieving and Participation of experienced / qualified teachers in evaluation activity; timely and error-free completion of Evaluation work and other important activities, as informed by the Board from time to time.
4. **Safety & Security of school children** - The letter dt. 05/09/2019 issued by this office, urging the schools to ensure proper academic / administrative management in the schools for safety / security of the school children and immediate disposal of the matters related to the Board, may also be perused for needful compliance by all the schools of the City / Area.
5. **Preventive Measures from COVID - 19 during Re-opening of schools** - Presently, we all are witnessing the world-wide containment of COVID-19, which has drastically affected the socio-economic development of the country. The education sector has also been badly affected due to the COVID-19 resulting in conduct of online classes in place of physical classes due to closure of schools and educational institutions. The Government has resolved to re-open the schools for Classes-IX to XII with special conditions and directions to prevent containment of COVID-19. Being the Principal / Head of Institution, you are also requested to ensure that your school is abiding by all the national directives with regard to re-opening of schools.
6. **Suggestions / opinion with regard to conduct of Examinations - 2021** – Keeping in view the



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challenges involved in conduct of Board Examinations X/XII - 2021 under the defying situations of COVID-19, the Board has sought suggestions / opinion from the schools and other stakeholders regarding conduct of SSE / AISSCE - 2021. The decision taken by the Board in this regard will be communicated to all the stakeholders, in due course.

7. **Co-curricular / Sports and Physical Education** - In addition to the Academics, Co-curricular / Sports and Physical Education activities including the Eco-Club Policy of the Board be also promoted in the interest of the student fraternity and society.
8. **Handbooks / Manuals** – The Board has been taking various initiatives to strengthen the CBSE affiliates. With a view of ease and convenience of the functionaries, the Board has prepared a presentation on **Self Learning Material** containing useful information required by new schools, which is available on Board's website. The Board has also introduced – **Handbook for Principals; Handbook for Teachers; Handbook for Students and Handbook on Cyber Safety** which, too, are available on Board's website for information and reference of the school. Important Handbooks / Manuals / Publications are listed hereunder :-

AI Integration Across Subjects and Curriculum	Hubs of Learning
Eco Clubs and Water Conservation	Nayee Pehal
Joyful Teaching and Learning of Mathematics	Experiential Learning
Art Integration - Towards Experiential Learning	Academic Course after +2
Building Competence for School Inspections - Self Learning Resource for IC Members	

Apart from the above, the following Handbooks were also released during the **26th National Annual Conference of Sahodaya Schools Complexes** on **11th Dec, 2020** by the Hon'ble Minister of Education, Dr. (Shri) Ramesh Pokhriyal 'Nishank' :-

Inclusive Education	Joyful Learning and Physical Education	Mathemagic Hindi
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9. **Sahodaya School Complexes / Annual Sahodaya Conference** – It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools and ensure participation in activities being carried out by the Sahodaya School Complex in the academic development of the school. Schools are also required to register their participation in the Annual Sahodaya Conferences being organized by the Board HQs on National Level.
10. **Experiential Learning** – Experiential Learning has been an important pedagogy since a long time. With the increased significance and thrust in education for acquiring 21st Century Skills, Experiential Learning has gained momentum. Therefore, as educators, Principal / Teachers must strive to imbibe the qualities and skills of the future in our learners, rather than acquiring the talent to simply read and reproduce the text. Board has prepared a Handbook on Experiential Learning. Schools are requested to give preference to and encourage Experiential Learning.
11. **National Education Policy - 2020** – The much-awaited National Education Policy (NEP) 2020 which aims to transform the pedagogical structure of the Indian Education system has been introduced, which has replaced the old Academic Structure of 10+2 by **New Academic Structure of 5+3+3+4 (five years of foundational stage, three years of the preparatory and three years of the middle stage, and four years of secondary stage)**. Various communications have also been issued by the Board as well as by this Regional Office vide Circular No. Acad-60,

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Acad-61, letter dt. 07/10/2020 and further time to time communication by this office. While issuing the Circulars, schools were requested to take part in the Survey / Programme and share their opinion and views for successful implementation of the National Education Policy - 2020.

The National Education Policy - 2020 document is available in bilingual on the official website of Education Ministry, Government of India. The Principal / Head of Institutions are requested to download and read the NEP document for information about NEP. This will help implementing the new academic structure under National Education Policy - 2020 and other amended provisions in the school, successfully. Also, ask the Teaching Staffs of your respective school to download, and read the National Education Policy - 2020 for their own understanding, so that they may be aware about the provision of a wholly new Education Policy and stay updated. We should put all possible efforts to guide and make aware the students / parents and public at large about the National Education Policy - 2020.

Salient Features of the National Education Policy - 2020 are as under –

- **New Pedagogical And Curricular Structure :** *The extant 10+2 structure in school education will be modified with a new pedagogical and curricular restructuring of 5+3+3+4 covering ages 3-18.*

Currently, children in the age group of 3-6 are not covered in the 10+2 structure as Class 1 begins at age 6. In the new 5+3+3+4 structure, a strong base of Early Childhood Care and Education (ECCE) from age 3 is also included.

Early Childhood Care And Education: The Foundation Of Learning	Holistic Development Of Learners
Standard-Setting And Accreditation For School Education	Technology Use And Integration
National Curriculum Framework For School Education (NCFSE)	Adult Education And Lifelong Learning
Equitable And Inclusive Education: Learning For All	Teacher Education
Transforming Assessment For Student Development	National Textbooks With Local Content And Flavour
Foundational Literacy And Numeracy: An Urgent & Necessary Prerequisite To Learning	Approach To Teacher Education
Curtailing Dropout Rates And Ensuring Universal Access To Education At All Levels	Special Educators
Restructuring School Curriculum And Pedagogy In A New 5+3+3+4 Design	Professional Standards For Teachers
Reduction In Curriculum Content To Enhance Essential Learning And Critical Thinking	Multilingualism And The Power Of Language
Efficient Resourcing And Effective Governance Through School Complexes/Clusters	Teachers Recruitment And Deployment
Continuous Professional Development (CPD)	Experiential Learning; No Hard Separation

12. **Adherence to the Guidelines for General Admissions** – A significant number of post-result correction cases are being received every year from the schools, wherein, some correction cases



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also involved litigation. This office has time and again issued instructions / guidelines to capture correct student particulars, only after ascertaining the particulars from valid documentary records / certificates, at the time of admission and submit the online Registration / LoC Data very carefully after verifying the school records i.e., Admission Form, Admission Withdrawal Register and Transfer Certificate (wherever applicable). However, it has been observed that some schools are still not adhering to the guidelines due to which a large scale post-result correction cases are being received in this office.

Therefore, while granting admission, required documentation and procedure prescribed by the Board must be adhered to, and special care be taken about eligibility in terms of age factor. The admission be granted only after ascertaining the age related eligibility criteria. The school shall ensure to properly keep the **School Records i.e. Admission Form, Transfer Certificate and Admission Withdrawal Register** to maintain complete record(s) of the students. Correct particulars of the student viz. Candidate Name, Mother's Name, Father's Name, DoB, etc. be captured during admission, strictly on the basis of viable documentary records viz. Service Record of Parents, Aadhar, Voter ID, Passport, previous School Records of candidates, wherever applicable, so as to avoid post-result corrections.

Further, admission to the school / examination is to be restricted as per Rule 6.1 of Examination Bye-laws and Rule 12 (i, ii, & iii) of Affiliation Bye-laws. The school will ensure that the Subjects being taught in the school are strictly as per approval given in affiliation grant letter and no other Subject be taught without approval. As per Rule 13.12 (ii) – No affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations. Also, school will not prepare any student/smart class for any other Board except CBSE from their CBSE affiliated school building/premises.

13. **Adherence to the CBSE Bye-Laws** – Being an affiliated institution of the Board, it is obligatory and mandatory on the part of the schools to adhere to the Affiliation and Examination Bye-Laws of the Board in its overall functioning. Violation of the provisions of the Bye-Laws of the Board will call for strictest action against the defaulter school. It has been noticed that some schools are still referring to the old Affiliation Bye-Laws, 2012, whereas, the same has been replaced by the new '**Affiliation Bye-Laws, 2018**' (Date of Notification 18/10/2018). All such schools are hereby informed to refer to the new Affiliation Bye-Laws, 2018 and comply with the same. In addition, during a surprise check in the recent past, it also came to notice that majority of the schools have not framed the Rules Governing Service Condition for its Teaching / Non-Teaching Staffs in compliance to **Chapter - 5, Clause - 5.3**. Not framing of Rules Governing Service Condition on the part of such schools shows gross violation of the CBSE Affiliation Bye-Laws and it is, therefore, advised to prepare the same in conformity to the provisions contained in Chapter - 5.

This office has been forwarding all the communications / circulars issued by the Board HQs, Delhi as well as at on Regional Office level to the schools for their information and updation. However, it has been observed that some schools are not looking / reading / understanding the communications being sent on a range of topics / subjects and thus, not aware about important updates. As a result, at times, such schools keep on contacting this office through letter / emails / other electronic medium seeking this office's assistance on silly things. Therefore, the Principals / Head of Institutions are requested to thoroughly read and understand the communications being made by the Board and Regional Office for important information and updates for their own ease

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in running various activities in the school. Also, it would be appreciable, if the communications / circulars (except confidential information) are brought to the notice of the Teaching Staffs for their information. This practice would surely, help the school in smooth disposal of the school activities as well as assignments related to the Board.

For latest information and updates, you are requested to visit Board's website and go through the communications / instructions issued by the Board from time to time and make all possible efforts for implementation of the NEP-2020, as and when communicated by the Board.

With Best Wishes!!

Yours faithfully,

(Ranber Singh)
Regional Officer